

Annapolis Police Department
Annual Report
2008

Mission of the Annapolis Police Department

The Annapolis Police Department, in partnership with the community, is dedicated to preventing and controlling crime and preserving the quality of life in Annapolis through firm, fair, and impartial law enforcement strategies.

To succeed in our mission we uphold these values and core beliefs.

We are committed to preserving democracy and freedom by recognizing the constitutional rights of all;

We are committed to nurturing the public trust by maintaining professionalism in every facet of our operations and demanding the highest levels of personal and professional integrity;

We value partnerships with diverse communities to ensure safety, security, and mutual trust. We are committed to open communication and cooperation with our residential and business communities in an effort to reduce crime and improve the quality of life for all.

We take a proactive approach while encouraging and motivating the community to do the same. We value an environment which focuses on solving problems through teamwork, participation, cooperation, and enthusiasm, fostered by decisive, professional leaders who support creativity and innovation.

Organizational Values of the Annapolis Police Department

Maintain professionalism in every facet of our operations and maintaining only the highest levels of personal integrity;

Preserve democracy and freedom by recognizing the constitutional rights of all;

Develop and actively build a strong community partnership to help with the identification of and solutions to neighborhood problems;

Establish a mutual trust within the community, through honest deeds and actions; and

Motivate people to take a proactive approach to improving their quality of life .

A Message from the Chief

The Annapolis Police Department is dedicated to preventing and controlling crime and preserving the quality of life in Annapolis through firm, fair, and impartial law enforcement strategies. It is our duty to help protect the lives and property of citizens and visitors to Annapolis by reducing the opportunities for criminals to commit crimes, by effectively investigating criminal acts, and by bringing those responsible to justice.

The Department is made up of professional men and women who strive to assure the citizens of our City a safe community and a life free from crime. We realize that we cannot achieve this goal alone. We count on strong partnerships with our residents and businesses, our City administrators, and a network of government agencies to make Annapolis safe.

We take a proactive approach and encourage the community to do the same. We value an environment which focuses on solving problems through teamwork, participation, cooperation, and enthusiasm, fostered by decisive, professional leaders who support creativity and innovation.

Over the past year, we have had the opportunity to evaluate the Department's needs. During the first four months of 2008, Annapolis experienced four homicides and five non-fatal shootings. An assessment in May 2008 illuminated the need to improve the day-to-day operations of the Department. As a result, many changes occurred in 2008 and more changes will happen in the future.

Throughout this transitional year, the men and women of the Annapolis Police Department have worked hard to improve the agency, reduce crime and further reach out to the community. As a result, total "Part I" crime – which is reported to the F.B.I. and includes incidents of homicides, robbery, rape, aggravated assault, burglary, theft, motor vehicle theft and arson – declined by 15% compared to the same period in 2007. Violent crime reduced by 29% and property crime by 12% during the same period. The total number of Part I offenses in 2008 was the lowest it has been in 20 years.

As Chief I am very proud of our Police Department. Every member has maintained his and her commitment to reducing crime in Annapolis and honoring our pledge to uphold the very highest professional standards.

We are continuing our efforts to reduce crime and ensure the comfort and security of every citizen in Annapolis. Furthermore, we are committed to the highest standards of ethical conduct, to bettering our excellent community partnerships and to the continued advancement of an already outstanding police department through state of the art technology necessary for effective law enforcement in today's world. Please feel free to contact me at any time if I can be of service to you or your community.

Sincerely,

Michael Pristoop,
Chief of Police

OATH OF OFFICE

“I...do swear that I will support the constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland and support the constitution and enforce the laws thereof; and that I will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the position of Police Officer according to the constitution and laws of this state”.

THE CITY AT A GLANCE

Annapolis Police Department

Organized

1867

Chief of Police

Michael A. Pristoop

Full-Time Sworn Police Officers

131 Authorized Positions

Civilian Members 2008

55 full time

32 part time

Volunteers: 1 Civilian

Budget

\$16.7 (FY09)

Bicycle Officers

Canine Unit

Five Teams

Calls for Service

44,718

Starting Police Officer Salary:

\$43,000.

Police Officer Training:

26 weeks upon entry

1 week post academy

9 weeks of field training

18 hours of in-service training annually

City of Annapolis Government

Settled

1649

Chartered

1708

Mayor

Ellen Moyer

City Council

Ward One Richard Israel

Ward Two Fred M. Paone

Ward Three Classie Gillis Hoyle

Ward Four Sheila Finlayson

Ward Five Dovid H. Cordle

Ward Six Julie Stankivic

Ward Seven Samuel Shropshire

Ward Eight Ross Arnett

City Budget

81.5 (FY09)

City Government Employees

Full Time / Part Time

Service Area

7.2 square miles

Population: 36,500

COMMAND STAFF BIOGRAPHIES

Chief Michael Pristoop

Chief Michael A. Pristoop began his police career in 1986 as a patrolman in Baltimore City, Maryland and retired in 2007 as a Major in command of the Northern District – one of the city’s nine police districts.

During his tenure with the Baltimore Police Department, he held the ranks of Patrol Officer, Sergeant, Lieutenant, Deputy Major and District Commander (Major). After 21 years of service to Baltimore City, he left to become Chief of Police with the Maryland Department of General Services – Maryland Capital Police (DGS-MCP). In April, 2008, Chief Pristoop was selected to serve as the interim Chief of the Annapolis Police Department and was sworn-in as the 25th Chief of Police on July 29, 2008.

Chief Pristoop has been credited with enacting significant crime reduction strategies and has directed numerous special assignments in his career. As the Northern District commander, his strategies helped to significantly reduce violent and property crime in his district and the City of Baltimore. In 2002, Chief Pristoop was detailed to command dozens of police officers in the District of Columbia for the International Monetary Fund (World Bank) protests. He was also deployed to New Orleans, Louisiana in September 2005, as part of a Maryland task force, in command of police personnel during a successful search and rescue mission centered in hard-hit St. Bernard Parish in the aftermath of Hurricane Katrina.

As Chief of Police for DGS-MCP, Chief Pristoop commanded 180 sworn, security, and civilian personnel. This agency is responsible for security and law enforcement operations in and around 30 state-managed facilities and 25 parking areas in the Annapolis and Baltimore areas. DGS-MCP is also the lead agency for Maryland’s “state-wide” expanding Electronic Security Card Program.

Chief Pristoop holds a BS in Jurisprudence from the University of Baltimore and a JD from the University of Baltimore, School of Law, earning high honors with both degrees. He is a member of the Maryland Bar, the Heusler Honor Society, Maryland Chiefs of Police Association, and the International Association of Chiefs of Police. Chief Pristoop is a graduate of the FBI National Academy, 215th Session, and is credited with a professional publication. Beyond all, his greatest joy and accomplishment is being the father of two wonderful children Taylor (6) and Alex (4).

Major Scott Baker joined the Annapolis Police Department in May 2008 after retiring from the Baltimore Police Department. Major Baker holds a BS Degree in Criminal Justice from the University Of Baltimore and a JD from the University Of Baltimore School Of Law.

Captain Scott Williams joined the Annapolis Police Department in September of 2008. He is a veteran officer with 22 years of law enforcement experience, having retired with the rank of Colonel from the Baltimore City Police Department.

Captain Eric Neutzling joined the Annapolis Police Department in February 1982. He was appointed to Captain in November of 2008. Captain Neutzling has a B.S. degree from Shippensburg University of Pennsylvania.

Captain Cynthia Howard joined the Annapolis Police Department on April 3, 1987 and was appointed to the rank of Captain in November 2008. She is a graduate of Southern Police Institute in Louisville, Kentucky and attended the Baltimore Police Academy.

Retirements in 2008

Chief Joseph Johnson - Retired on July 1, 2008 after serving as the Annapolis Police Chief for 17 years. Chief Johnson served in law enforcement for more than 30 years.

Captain Greg Imhof - Retired on June 1, 2008 after 26 years of service

Captain Barbara Hopkins - Retired September 1, 2008 with 35 years of service

Captain Wayne Darrell - Retired June 1, 2008 after 26 years of service

Captain Alan Marshall - Retired March 1, 2008 after 23 years of service

Corporal Joseph McKiernan - Retired June 1, 2008 after 21 years of service

Officer Kevin Lloyd - Retired June 1, 2008 after 23 years of service

Officer Mark Novack - Retired August 22, 2008 after 20 years of service

Officer Pierre Pyle - Retired October 1, 2008 after 20 years of service

Officer Lisa Perkins - Retired September 1, 2008 with over 12 years of service.

Employees Hired in 2008

NAME	Date of Hire	Position
Allen, Benjamin	09-22-08	Police Officer
Baker, Scott	04-28-08	Major
Bealefeld, Charles	12-04-08	Police Officer
Caraballo, Edwin	09-17-08	Police Officer
Davis, Jamal	11-10-08	Police Officer
Davis, Tracy	08-11-08	Recruiter
Eiser, Raymond	01-08-08	Meter Tech
Guiou, Margaret	09-15-08	Executive Assistant
Hannigan, Aaron	12-18-08	CSO
Hart, Elizabeth	04-28-08	Capital City Safe Streets Coordinator
Helmes, Dorothy	09-15-08	Crossing Guard
Hipsky, Jon-Paul	07-24-08	Police Officer
Holmes, Brittany	12-18-08	CSO
Johnson, Tamika	10-30-08	PEO
Liebross, Joshua	11-10-08	Police Officer
Lynam, Justin	06-25-08	Rehire OFC
Mann, Joseph	07-08-08	Police Officer
Marshall III, Alan	07-08-08	Police Officer
McKay, Jamoll	09-29-08	Police Officer
Nurko, Andrea	07-14-08	Crime Analyst
O'Herlihy, Hil	11-10-08	Police Officer
Phillips, Jessica	10-30-08	PEO
Pristoop, Michael	04-14-08	Chief
Reid, James	07-15-08	Police Officer
Schlegel, Jane	12-15-08	PIO
Williams, Scott	09-02-08	Captain

PROMOTIONS IN 2008

Annapolis Police Chief Michael Pristoop announced the following promotions to the rank of Officer First Class:

Officer John Murphy joined the department in 2003. He earned a bachelors degree in Criminal Justice Administration from Bluefield State College. He has served as a patrol officer and is currently working in the Criminal Investigations Division. Officer Murphy is a member of the Victim/Witness unit and Crisis Negotiations Team.

Officer David Higgins joined the department in December 2005. He has been recognized for his traffic and alcohol enforcement efforts. He is an Intoximeter Breath test Operator.

Officer Robert Owen joined the department in January 2006. He served eight years in the Army to include a one year deployment in 2007 to Iraq. Officer Owen was recently assigned to the FLEX unit, and is a member of the Annapolis Emergency Response Team.

Officer Benjamin Keck joined the department in August 2006. He has an associates degree from Anne Arundel Community College. His duties have included patrol, crime scene technician, and he is currently serving in the Criminal Investigations Division. Officer Keck has been awarded the department's Special Service Commendation and was the Annapolis City Employee of the Year in 2008.

Officer Shomar Johnson joined the department in December 2005. He is assigned to the patrol division. He is the recipient of the Unit Commendation Awards and has been recognized for his community outreach, "Shop with a Cop" program.

Officer Chester Parker III has served in the department since January 2006. He earned a bachelors degree in Sociology from Bowie State University, is a member of the honor guard and received SWAT operations training. Officer Parker received the 2008 Governor's Citation Award.

Officer Thomas Pyles has been with the department since July 2005. He is currently serving in the patrol division and detailed to the traffic section. Officer Pyles is fluent in American Sign Language.

Officer Benjamin Keck joined the department in August 2006. He is currently serving in the Criminal Investigations Division. Officer Keck has been awarded the department's Special Service Commendation and was the Annapolis City Employee of the Year in 2008.

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AWARDS IN 2008

Medal of Honor

Officer D. Stokes

Distinguished Service Commendation

Lt. M. Seidel

Lt. N. Shea

Sgt. B. Antal

Sgt. D. Fitzpatrick

Sgt. M. Sophocles

Sgt. A. Thomas

Cpl. Duane Daniels

Special Service Commendation

Floyd Carson

Benjamin Keck

Meritorious Service Commendation

Sgt. Jessica. Hertik

Commendatory Letter

Crime Scene Technician Benjamin Lee

Reverend Norman Crews

Firefighter John Muhitch

Unit Commendation

Capt. D.W. Darrell

Capt. G. Imhoff

Lt. P. Herman

Lt. C. Howard

Lt. T. Seipp

Sgt. B. Antal

Sgt. E. Crane

Sgt. K. Faulkner

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Unit Commendation continued

Sgt. E. Deuschle
Sgt. D. Garcia
Sgt. P. Gibbs (Ret.)
Sgt. T. Hall
Sgt. J. Hertik
Sgt. P. Johnson
Sgt. G. Kirchner
Sgt. E. Mackiewicz
Cpl. J. Crews-Carey
Cpl. D. Daniels
Cpl. P. Medley
Cpl. C. Redondo
Cpl. J. Supko
Cpl. C Tucker
Officer J. Card
Officer F. Carson
Officer E. Davis
Officer D. Dease
Officer R. Defalco
Officer A. Dufresne
Officer D. Fitzpatrick
Officer M. Ferguson
Officer A. Gilbert
Officer R. Galusha
Officer J. Hartlove
Officer D. Higgins
Officer R. Holby
Officer A. Johnson
Officer W. Johns
Officer S. Johnson
Det. Ben Keck
Officer K. Krauss
Officer Norman Keys
Officer Greg Kimball
Officer C. Kintop
Officer J. Klinedinst
Det. John Lee
Officer E. Neutzling
Officer E. Newton

Unit Commendation continued

Officer C. Parker
Officer T. Pyles
Officer J. Sanders
Officer W. Smith
Officer R. Truitt
Officer N. Vaden
Officer K. Urban
Det. S. White
PCO D. Battle
PCO D. Custer

REVIEW OF 2008

The Annapolis Police Department maintains statistics of Part 1 crimes for the FBI. Part 1 crimes include serious offenses such as homicide, aggravated assault, rape, some theft and property crimes.

When compared to 2007, there was an overall decrease in serious crimes of 15 percent in 2008. There were 75 less aggravated assaults, 28 fewer larcenies and the number of vehicle thefts dropped by 56. Burglaries were down by 118 and the number of homicides remained constant at 8. The only increase in Part 1 reportable crime was in the number of sexual assaults. They increased by 60%.

Part I Crimes	2008	2007	+/-	+/- %
Homicide	8	8	0	0.00%
Rape	8	5	3	60.00%
Robbery	130	186	-56	-30.11%
Aggravated Assault	174	249	-75	-30.12%
Burglary	294	412	-118	-28.64%
Larceny	1152	1180	-28	-2.37%
M/V Theft	139	195	-56	-28.72%
Total	1905	2235	-330	-14.77%

Capital City Safe Streets

Capital City Safe Streets (CCSS) is a new approach to combating crime in Annapolis. The Governor and top Maryland legislators supported the Annapolis Police Department by providing a grant to fund this new initiative.

APD has partnered with four different law enforcement agencies, Anne Arundel County State's Attorney, Parole and Probation, Juvenile Services, Annapolis Housing Authority, Department of Health, and the U.S. Attorney's Office. Each agency may have a different mission, but each is involved in reducing crime in Annapolis through enforcement, prosecution, intense supervision or drug treatment.

An important partner in the Capital City Safe Streets Initiative is the community. Representatives of the community attend monthly meetings and are actively involved in the decision making process.

OFFICE OF THE CHIEF

Major Scott Baker

The Office of the Chief is commanded by Major Scott Baker. Major Baker joined the Annapolis Police Department in May 2008 after retiring from the Baltimore Police Department. Major Baker holds a BS Degree in Criminal Justice from the University Of Baltimore and a JD from the University Of Baltimore School Of Law.

Accreditation

The Annapolis Police Department became fully accredited in March 2004 by the Commission on Accreditation for Law Enforcement Agencies. This requires the department meet over 400 standards of performance judged by a panel of law enforcement professionals from outside the Annapolis Police Department. In 2009 the department will be reassessed for accreditation.

Administrative Assistant

The Chief's Office is also staffed by an administrative assistant. Ms. Peggy Guiou serves as the executive secretary for Chief Pristoop and is responsible for maintaining employees' personnel files.

Crime Analysis

The Crime Analyst carefully reviews and analyzes all information, including crime reports, calls for service, arrest reports and other pertinent information. In addition, the Crime Analyst seeks to identify crime patterns, hot spots, and trends and also provides officers with information necessary to identify criminal offenders.

Criminal Justice Coordinator

The Criminal Justice Coordinator is responsible for interacting with various agencies and officials in an effort to streamline and coordinate activities. The coordinator is the lead contact person for the Capital City Safe Streets Initiative. In addition, the coordinator is also responsible the entire CCTV program and provides assistance in other technology areas.

Grant Coordinator

The Annapolis Police Department is the recipient of 8 grants. The coordinator is responsible for writing new grants, tracking the expenditures from each grant, and providing interim reports to the granting agency..

Inspectional Services Unit

The Inspectional Services Unit is responsible for auditing each unit within the police department at least once every three years. These audits are designed to ensure the units are following policy and to assess the efficiency of the unit. Based on the results of these audits a recommendation may be provided to improve the unit's efficiency and provide better police service.

Internal Affairs Section

During 2008 complaints filed with the Internal Affairs Section, excluding departmental accidents, decreased 21%. In comparing 2007 complaints against 2008 complaints there was a 50% decrease in excessive force, an 11% decrease in misconduct, a 14% decrease in policy violations, and a 100% decrease in administrative cases. In addition, departmental accidents showed a 17% decrease. External initiated complaints increased from 31.58% in 2007 to 33.33% in 2008.

Complaint Type	Exonerated	Unfounded	Not Sustained	Closed	Sustained	Open/Suspended	Total
Excessive Force	0	0	1	0	0	0/0	1
Traffic Accidents	0	0	0	0	13	2/0	15
Misconduct	0	0	0	2	2	4/0	8
Policy Violations	0	0	0	1	4	1/0	6
Administrative	0	0	0	0	0	0/0	0
Grand Total	0	0	1	3	19	7/0	30

External Affairs Officer

The External Affairs Officer (EAO) interacts with the media and the citizens of Annapolis. The EAO is responsible for the dissemination of the Daily Report, media releases, press conferences, email alerts and contacting individuals when a significant crime or arrest occurs.

ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division (ASD) is commanded by Captain Eric Neutzling. Captain Neutzling joined the Annapolis Police Department in February 1982. He was appointed to Captain in November of 2008. Captain Neutzling has a B.S. degree from Shippensburg University of Pennsylvania.

Training

The Training Unit oversees all training for members of the Annapolis Police Department. The unit plans and provides mandated annual In-Service Training and specialized training throughout the year.

Selection

The Selection Unit oversees the application process for both sworn and non-sworn applicants. They conduct the written test, oral interviews and background investigations.

Armory

All officers semi annually complete the Firearms Qualification Course and yearly Use of Force and Firearms Safety training.

Fleet Maintenance Section

The Fleet Maintenance Section is responsible for the maintenance of the vehicles used by the Annapolis Police Department. The unit is staffed with one civilian mechanic. In addition to routine maintenance the mechanic installs the equipment and markings on new patrol vehicles entering the fleet.

Property and Evidence Section

The Property and Evidence Section is for the storage of evidence, found and confiscated property. The unit also maintains the inventory and issuance of property and equipment purchased by the department.

Planning and Research

The Planning and Research Unit consists of the *Payroll Section, Uniform Crime Reporting, Budget, and Purchasing.*

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The *Payroll* section tracks the use of leave time and ensures that the member receives the correct amount in their paycheck.

The Uniform Crime Reporting section classifies each offense report that is written. A monthly tally of the classifications is then forwarded to the Federal Bureau of Investigation (FBI). The classification was established by the FBI as a way of tracking crime trends in the United States.

The Budget section develops the budget for the entire department.

The Purchasing Unit is staffed by a civilian clerk who is responsible for the purchase of all supplies and equipment for the agency. In addition to purchasing, the clerk also monitors the officers' uniform expenditures.

COMMUNITY SERVICES SECTION

The Community Services Section is responsible for providing the citizens of Annapolis with programs designed to enhance their quality of life. The outreach programs include Neighborhood Watch, victim assistance, business and residential security surveys, business watch, VIN etching, Watch Your Car / A.L.E.R.T., and school visits

Citizens also participate in safety enhancement programs through their community or business associations.

Hispanic Liaison Office

The APD has bilingual employees serving the needs of the Latino Community and encouraging the use of police services. They handle requests for assistance on a variety of issues including law enforcement, the court system and employment matters. Over 1000 callers were served in 2008. Referrals are made to area Hispanic resources. The liaison can also help mediate disputes of a social and serious nature.

Hispanic Liaison Walk-in Service

The police substation located on Center Street provides a walk-in location for outreach opportunities to the Hispanic community. In 2008, 219 Spanish speaking residents visited the center. Officers encountering Spanish speaking residents in the field may refer them to the walk-in service. While the primary function is law-enforcement related issues, the liaison can also provide referral assistance for other concerns. No appointment is necessary for the majority of situations, but appointments may be scheduled.

Neighborhood Watch

Many residents take part in Neighborhood Watch, a national program encouraging citizens to assist local authorities by reporting suspicious activities. In 2008, there were 341 Neighborhood Watch meetings. Guest speakers at the meetings offer presentations on topics related to crime prevention, victim awareness and available resources.

Community Services Specialist, Stacey Bolin, is the Neighborhood Watch Coordinator. Mrs. Bolin organizes Neighborhood Watch programs that meet the unique needs of each community. In 2008, 364 new Neighborhood Watch members were recruited. 43 members were trained as Block Captains to assist in coordinating Block Watch activities in their communities.

Annapolis Police Neighborhood Watch Monthly Meetings

During 2008, the Annapolis Police Department hosted 10 community meetings on the second Tuesday of each month. 329 residents attended the meetings. Attendees receive training on how to report suspicious activity in their neighborhoods and what law enforcement officers need to know when a crime is being reported. Residents learn how to work with the police to deal with community issues. Each month, a guest speaker presents information on a topic related to law enforcement.

"Watch Your Car" / A.L.E.R.T. Auto Larceny Education Reduces Thefts

The "Watch Your Car" program allows police to stop vehicles displaying the "Watch Your Car" decals when they see those vehicles being operated between 1:00 a.m. and 5:00 a.m. Owners of vehicles displaying the decal give permission to officers to check the vehicle for ownership.

During 2008, the Annapolis Police Department's Auto Larceny Education Reduces Thefts (A.L.E.R.T.) program developed 38 different presentations and press releases to help prevent auto theft, larceny from auto and vandalism. ALERT operators learn how to prevent vehicle crime. Anyone interested in these programs should contact Ret. Lt. Bob Emory.

Youth Fishing Camp

CSS conducted two youth fishing camps in the summer of 2008. Campers come from predominantly low income/at-risk households. They learn about citizenship, stewardship to their community, the environment, basic water safety and general fishing techniques. Last year's participants fished for two days at the City's Water Works Park and spent a day on the charter boat "Bounty Hunter." Campers also tried their hands (and feet!) at a day of rock wall climbing and completed a community cleanup project.

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CSAFE Youth Soccer and Sailing Camps

CSS conducted a two-day youth soccer and sailing camp for nearly 40 at-risk youth from the City. Partnerships with civic, business and local community organizations help fund the camps. CSS gratefully acknowledges the support of the Boat Yard Bar & Grill, the Annapolis Optimist Club, Absolute Fire Protection, the Sharing Foundation and the Annapolis Yacht Club for their support of these vital outreach programs.

Security Surveys

CSS conducts free residential and commercial security surveys. The surveys offer practical insights on making homes and businesses more secure.

Victim Assistance Unit

This unit provides victim support, information and resource referrals to sources of help and support in the aftermath of crime.

Some of the information provided includes:

Information on resources available in and around our community

Victim Advocacy for victims and non-offending family members

Crime prevention tips and security suggestions homes and businesses

.
Emotional support.

Community Services Sections Awards / Special Recognition

Stacey Bolin – Roper Victim Assistance Academy of Maryland Class of 2008

CSS Unit Award – 25th Annual National Night Out Award

Tony Vasquez – Governor's Citation Award

OPERATIONS DIVISION

The Operations Division is commanded by Captain Scott Williams who joined the Annapolis Police Department in September of 2008. He is a veteran officer with 22 years of law enforcement experience and retired as a Colonel from the Baltimore City Police Department.

The Operations Division is the enforcement and investigative component of the Annapolis Police Department. It is comprised of the Patrol Section, Special Operations Section, and Criminal Investigation Section.

Patrol Section

The Patrol Section is the most visible part of the Annapolis Police Department. Their visibility acts as a deterrent to crime and provides a sense of security. The Patrol Section contains the Department's largest allocation of manpower; it is both the front line and backbone of the police department.

In 2008, patrol was made up of uniformed officers divided into three platoons or shifts. Each platoon was commanded by a Lieutenant who ran the day-to-day operations.

Patrol teams are responsible for responding to calls for assistance, the detection and prevention of crime, traffic accident investigation, traffic enforcement and preventative neighborhood patrol. Patrol resources are often directed to specific areas of the City to prevent problems before they occur. This focusing of resources provides for the most efficient use of available manpower.

Officers assigned to the Patrol Section are trained in a variety of skills such as crime scene processing, S.W.A.T., negotiating, crash reconstruction and other disciplines.

In 2008, Officers assigned to Patrol arrested 4,132 subjects, handled 44,718 requests for service from the public and issued 7,593 traffic violations.

Special Operations

The Special Operations Section of the Annapolis Police Department includes the *Flex Unit, K-9 Unit, Traffic Unit, Drug Enforcement Unit, and Foot Patrol*.

These pro-active discretionary units are deployed to specific areas based on crime trends, citizen complaints, interdiction efforts and special events.

They act as support units for the patrol section, or as stand alone units targeting specific persons, crimes and complaints.

Flex

Officers assigned to the Flex Unit are the discretionary arm of the department. Along with supporting the patrol and investigative sections, they focus on crime trends, neighborhood complaints, address quality of life issues and conduct warrant service.

In 2008, the Flex Unit conducted 211 hours of foot patrols - mostly in and around public housing. This focused enforcement effort resulted in 66 arrests. The unit also seized \$19,168 and 33 vehicles.

Canine Unit

The Canine Unit, comprised of dog and handler teams, is specially trained to find illegal drugs, evidence and people. The Canine Unit supports the Patrol Section in conducting building searches, vehicle scans and assists officers by sniffing out the presence of drugs and suspects. One dog can do the work of many officers in a search. The unit conducted 367 narcotic detection scans in 2008. Their work resulted in 405 arrests and the seizure of 42 vehicles and \$51,002.

Annapolis Special Emergency Team

The Annapolis Special Emergency Team (A.S.E.T) is a group of highly trained officers from various units. A.S.E.T. conducts high risk raids and is deployed to all hostage/barricade incidents. They are specifically trained to handle complex and volatile situations. The response team is supported by specially trained paramedics from the Annapolis Fire Department.

In 2008, the Annapolis Special Emergency Team executed 38 raids and handled 3 hostage/barricade incidents.

Traffic Unit

Along with responding to calls for service, the Traffic Unit conducts pro-active law enforcement through DUI patrols and seat belt, school bus, cross walk and speed limit enforcement in problem areas. The unit's primary goal is to enforce traffic laws within the City. One of the most consistent concerns from residents and business owners is traffic, specifically speeding vehicles. In 2008, grant funding was made available to support nearly 750 hours of specialized enforcement. Annapolis City police responded to 713 accidents in 2008. The Traffic Unit investigated 390 of the reported incidents. There was one fatal traffic accident in 2008; two less than in 2007.

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Foot Patrol Unit

The Foot Patrol Unit continues to focus on quality of life issues, conducting 3,120 business and bank checks and responding to 1,040 calls for service. The recent acquisition of two 3-wheeled vehicles (T-3s), allows for enhanced response times, visibility and coverage area.

Parking Enforcement

The Parking Enforcement Unit enforces parking regulations in the City. This helps relieve pressure on Patrol Officers and allows them to concentrate on other enforcement. Traffic Patrol Officers also assist with pedestrian and traffic control during special events.

Crossing Guards

The Crossing Guards are a dedicated group who assist young students throughout the school year. They work in all types of weather, ensuring the safety of our children as they travel to and from school.

Vice & Narcotics Unit

During 2008 the Vice & Narcotics Unit yielded 148 arrests. Investigations resulted in 32 search warrants and the seizure of 25 vehicles and \$20,140 in U.S. Currency.

Narcotics Seized by Type and Amount

Cocaine (powdered)	105.8 grams
Cocaine (Crack)	554.4 grams
Heroin	17.8 grams
Ecstasy	18 grams
Marijuana	1,387 grams
PCP	.25 & 8 cigars

Note: All weights in grams unless otherwise noted.

Criminal Investigation Section

The Criminal Investigation Section is responsible for all incidents of a serious nature. The investigations include felony thefts, armed assaults and homicides. During the 2008 calendar year, the unit investigated the following:

- 331 of Part I cases assigned were closed
- 217 of violent crimes cases assigned were closed
- 502 of all cases assigned were closed

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Administrative Support Unit

The Administrative Support Unit works closely with all units to assist with financial investigations. This unit is responsible for monitoring all asset forfeitures for the department. During the 2008 calendar year, the unit processed the following:

Vehicle Buy Backs	253
Vehicles Forfeited	3
Vehicles Auctioned	0
Pending	0
APD Fleet	0
Released	0
Total	256

Buy Back Revenue	\$63,020
Currency Seized	\$90,820
Currency Forfeited	\$166,455

Liquor Inspection Unit

The unit conducted 350 inspections of the 104 licensed liquor establishments within the City of Annapolis. This unit schedules covert compliance operations and provides training to the liquor industry. They conducted 110 covert underage compliance checks. The compliance rate for legal sales of alcohol was 89% which is in line with the national average. This unit maintained a 100% conviction rate in front of the liquor board in regard to compliance violations.

The Criminal Intelligence Unit

The Criminal Intelligence Unit within the Criminal Investigation Section is responsible for all investigations surrounding homeland security, domestic preparedness, gang activity, dignitary protection and federal, state, and local agency coordination relating to all the above. The unit was reorganized at the end of 2008 and continues to develop.

States Attorney Liaison

This unit staffs an investigator position within the State's Attorney's Office for case enhancement and Cold Case investigations. This association has proven very successful in recent years and will continue into the future.

SUPPORT SERVICES DIVISION

The Support Services Division is commanded by Captain Cynthia Howard. Captain Howard joined the Annapolis Police Department on April 3, 1987 and was appointed to the rank of Captain in November 2008. She is a graduate of Southern Police Institute in Louisville, Kentucky and attended the Baltimore Police Academy.

The Police Communications Division

This unit supports the mission of the Department through the operation of telephone, radio, teletype and computer systems ensuring prompt and efficient delivery of police services throughout the community. In 2008, over 63,000 non - emergency and 911 calls were processed through the dispatch center. Our communication operators recorded 60,351 minutes during citizen responses. The APD responded to 44,718 calls for service.

Records Unit

The Records Unit maintains and disseminates records, reports and citations generated by the Police Department and maintained by the booking room. The unit responds to requests for copies of police reports and acts as the liaison between the Police Department and the courts. The Warrant Control Clerk is responsible for maintaining arrest warrants and criminal summons.

Validations Administrative Coordinator

The Validation Coordinator is responsible for reviewing Miles/NCIC validations to ensure compliance with State and Federal regulations. The coordinator provides background checks for police department applicants and verifies administrative compliance for the department's banning/trespassing list.

Crime Scene Service Unit

The Crime Scene Service Unit is staffed by two full-time civilian employees and five sworn officers that assist as on-call technicians. In 2008, the unit processed a total of 327 incidents, and did 7,232 latent fingerprint comparisons resulting in the identification of 43 suspects. The unit processed 87 articles of evidence using the latest available technology.

Information Systems

Information Systems personnel are responsible for ensuring proper functioning of phone systems, computers, networks and mobile data terminals. APD's Information staff works closely with the City of Annapolis' Management, Information and Technology office.

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Special Events Coordinator:

The Special Events Coordinator reviewed 135 parade/rally permits during 2008. APD supported 52 of those events. A total of 560 officers worked 4,237.5 hours at a cost of \$191,173. This was down from \$249,821 in 2007.

Honor Guard

The Honor Guard is composed of fourteen sworn officers who have a variety of duty assignments in the agency. The Honor Guard represents the City and the Department at parades and ceremonies in the community and at the funerals of officers.

Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve mankind, to safeguard lives and property, and to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder, and to respect the Constitutional rights of all people to liberty, equality and justice.

I will keep my private life unsullied as an example to all, maintain courageous calm in the face of danger, scorn or ridicule, develop self-restraint, and be constantly mindful for the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity, will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendship to influence my decision. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held as long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.