



NOTICE TO CONSULTANTS

R. F. P. 09-06

HISTORIC ARCHITECT SERVICES ANNAPOLIS HISTORIC PRESERVATION COMMISSION

The Central Purchasing Office of the City of Annapolis is accepting sealed proposals for consulting services until 2:00 p.m., local time, Monday, October 13, 2008. Proposals must be submitted to the Central Purchasing Office, 145 Gorman Street, Floor 2R, Annapolis, Maryland 21401. Late proposals will not be accepted under any circumstances.

The scope of services includes, but is not limited to, design review; inspection, condition assessment and analysis of the building exterior; application review; written recommendations; and participation in HPC hearings and meetings. The service requirements are part-time, averaging ten hours monthly.

Proposal packages may be obtained from the Central Purchasing Office at the address noted above.

The City of Annapolis reserves the right to reject any or all proposals, to waive informalities and to select the proposal deemed to be in the best interest of the City.

**Brian D. Snyder, CPPO
Procurement Officer**