

Annapolis Police Department



GENERAL ORDER

Number: C.2

Issue Date: May 2015

TO: All Sworn Officers

SUBJECT: Approved Weapons, Holsters and Ammunition

PURPOSE

The purpose of this General Order is to establish clear guidelines for the use of approved departmental weapons.

POLICY

It is the policy of the Annapolis Police Department to approve only those weapons deemed to be of quality manufacture and which are reliable, accurate and safe for the use in the performance of duty.

I. Officers' Responsibilities/Issued Handguns

- A. On-duty- Officers will be armed with the approved department issued Smith and Wesson .40 caliber handgun model M&P. Criminal Investigators have a choice of the full size or compact model. Any exceptions must be approved by the Chief of Police or his/her designee.
- B. Off-duty- The carrying of firearms while off duty is encouraged. See Section II for basic standards for off-duty firearms. Permission to carry a firearm off-duty (other than a duty firearm) must be obtained from the Chief of Police or his/her designee:
 - A. Off-duty Request Form (Appendix B) shall be submitted to the Chief of Police or his/her designee through the chain of command.
 - B. The firearm shall be properly examined by the departmental armorer to ensure strict conformity with recognized standards of quality and safety.
- C. Officers will keep all authorized weapons clean, free of rust and in good working condition.
- D. While in the police facility, officers will use the clearing barrel(s) whenever they load and unload their weapons. While in the range weapons can be loaded and unloaded when pointed down range and when it is safe to do so.

- E. Department issued weapons will only be used for law enforcement purposes and other related activities such as approved secondary employment, private range practice, and department approved competition. Officers will not use their department issued weapons for any other activity without first having received written permission from the Chief of Police.
- F. Officers are strictly prohibited from making any modifications to any department handgun, shotgun or any other type of weapon. Annapolis Special Enforcement Team (A.S.E.T.) supervisors may make modifications with the approval of the Chief or his/her designee.
- G. Only a departmental armorer will repair department issued weapons. If the weapon cannot be repaired immediately, it will be replaced by the armorer. **The departmental armorer will not repair off duty firearms.** All issued weapons that are found to be malfunctioning and/or unsafe will be immediately removed from service. The armorer will be notified so the weapon can be repaired or replaced. All repairs made by the departmental armorer will be documented.
- H. The armorer shall maintain a record of each handgun issued. This record shall include but not be limited to make, model, serial number and person to whom the weapon was issued. All Department handguns that are not issued will be stored in the armory. The armorer shall maintain a record on each shotgun and less lethal impact projectiles. This record shall include but not be limited to make, model, serial number and where the weapon is located. Spare shotguns, shotguns needing repair etc., will be stored in the armory. Only the department armorer(s) have keys to the armory.
- I. Officers are authorized to carry a total of two issued spare magazines in addition to the one in the handgun. Officers working in a plainclothes capacity may store their additional magazines in a secure area in the police vehicle. All spare magazines will be carried in a pouch designed to protect the open end of the magazine from damage, lint, etc.
- J. When not in use, firearms will be kept in a secure place, inaccessible to all persons who are not members of this department. Locks will be provided for duty weapons. The weapon shall be unloaded, locked with a firearms safety lock and with the ammunition stored separately. The use of the issued firearms safety lock is an acceptable manner to secure the duty weapon. The use of a lock box is also encouraged. The Department also encourages officers to take similar precautions with other firearms in the home.

II. Approved Handguns for Off-Duty Use

- A. All secondary weapons must be approved by the Chief of Police or his/her designee.
- B. Semiautomatics - 9mm, .380 and .40 caliber pistols must be double-action (first shot); have a firing pin block; an external safety, or decocking lever, or constant double action; and the ability to grab the pistol from a flat surface and fire same without re-adjustment of the grip of trigger finger.

- C. Revolvers - .38 or .357 caliber must be double action and have a hammer block. Officers must have completed a certified revolver law enforcement training program.
- D. The armorer will make or not make a recommendation for approval based on the above criteria, inspection of the weapon and receiving a qualifying score. The recommendation will be forwarded to the Chief of Police or his/her designee for final approval.
- E. Extended magazines are **not** permitted. Magazines shall be factory issue and must be weapon specific.
- F. No officer may wear, carry or use a firearm while his or her ability to use the firearm is impaired for any reason.
- G. Unless the officer is in uniform, all weapons carried while off duty must be concealed from public view when not in use.

III. **Ammunition**

- A. The department will issue Winchester .40 caliber 180 Grain Supreme T Series Jacketed Hollow Point ammunition to all officers to use in their duty weapons. The department will issue Remington, Federal or Winchester Tactical Double .00 Buck 9 pellets to use in the shotgun. The department will issue Armor Holdings 12 gauge drag stabilized tear drop bean bag rounds filled with #9 shot which are to be used in shotgun(s) identified to deploy the less lethal impact projectiles (bean bags rounds) or similar rounds. The department will issue SAGE International 37 mm non-flexible rounds. The less lethal impact projectiles used in the Penn Arms SAGE launcher are the KO1, and KO1LE.
- B. Officers carrying off-duty handguns specified will carry ammunition which shall be the type that is issued by the department or that which is produced by Federal, Remington or Winchester. All ammunition must be a Jacketed Hollow Point design.

IV, **Holsters**

- A. Uniformed officers shall wear the Safariland Level Security III ALS holster issued by the department.
- B. Officers must supply their own holsters for personally owned handguns. This holster must be designed to secure the gun with a strap and/or an internal locking device and conceal the weapon on the officer's person. Fanny pack style pouches (as described below) are also authorized for off-duty use.
- C. Criminal Investigators, Plain clothes officers and officers assigned to a non-operational environment shall wear approved holsters issued by the department. Criminal Investigators and off duty personnel may use a department approved "Fannypack" style pouch provided the pouch was originally designed to conceal a handgun and has a secure velcro or zippered method of retaining the weapon. All Fanny pack style pouches must have this method of securing a weapon.
- D. Ankle holsters are not authorized for use either on or off duty.

V. Shotguns/Specialized Weapons

- A. Officers who have qualified with the department issued Remington 12 gauge shotgun, Model 870 are authorized to carry and use this firearm.
- B. Shotguns will be accessible to qualified sworn members. The shotguns will be stored in a secure cabinet and shall be signed out and signed in.
- C. Qualified officers shall receive permission from their supervisor prior to signing out a department issued shotgun. The shotgun shall be kept in the trunk of the patrol vehicle and the shotgun shall be in a car-safe position. Officers carrying a shotgun in the vehicle must remember to lock the vehicle when they exit and leave the vehicle.
- D. The patrol supervisor's vehicle will be equipped with a mounting/locking shotgun rack for the shotgun which will be located in the trunk of the vehicle. The shotgun will be permanently stored in the vehicle. The shotgun will be inspected during monthly inspections.
- E. Officers who have qualified to deploy less lethal projectiles through the use of the Remington 12 gauge shotgun Model 870 and the Penn Arms SAGE SL1 launcher are authorized to carry and use these firearms. The armorer, along with supervisor and command input will determine the number of officers who are qualified to deploy less lethal projectiles.
- F. The shotgun(s) used to deploy less lethal impact projectiles will be identified by having a fluorescent colored orange stock and fore end. The Penn Arms SAGE SL1 along with the orange colored shotgun(s) will be stored in a secure cabinet marked "Less Lethal" and/or secured in the A.S.E.T. storage room gun locker. The less lethal impact projectiles will be stored with these weapons.
- G. All requirements pertaining to carrying the shotgun will apply to carrying of the Penn Arms SAGE SL1 and the less lethal shotgun. The Penn Arms SAGE SL1 shall be carried with no round in the chamber.
- H. The patrol rifle is an AR-15 style .223 caliber. Officers and supervisors will be guided by General Order C.30 for deployment of rifle.
- I. All specialized weapons will only be utilized by officers who have received training and have qualified with those special weapons.
- J. With the approval of the Chief of Police or his/her designee the A.S.E.T. Commander shall maintain a list of approved weapons (Appendix A) for A.S.E.T and serial number of each weapon, approved ammunition for each weapon and who is authorized to use each weapon. A.S.E.T weapons will be locked and secured in the A.S.E.T storage room gun locker. The A.S.E.T. Commander or his/her designee will have access to this room.

VI. Less Lethal Weapons

The following non-lethal weapons are approved for use by trained personnel

- A. The ASP tactical baton (21 inch length) will be issued by the Property Section to all Officers. Any repairs shall be performed by a certified ASP instructor when a malfunction or unsafe condition exists. The ASP baton shall be inspected by a certified ASP instructor prior to being issued. This inspection shall be documented.
- B. The wooden nightstick is no longer standard issued equipment. Officers who have been trained in and were approved to carry a wooden nightstick (no longer than 26 inches in length) prior to a hiring date of 1993 are still authorized to carry it.
- C. Chemical Sprays

Oleoresin Capsicum (O.C.) Spray will be issued to all Officers by the departmental armorer. The (OC) spray will be inspected by the departmental armorer prior to being issued, and a test spray will be performed to ensure the canister is functioning. This inspection shall be documented.

- D. Less Lethal Impact Projectiles
 - 1. The Remington 12 gauge shotgun Model 870 is designated as one of the weapons used to deploy less lethal impact projectiles. The weapon will be identified by having a fluorescent colored orange stock and fore end. The weapon will be maintained and inspected by the armorer. If the weapon is in need of repair the armorer shall be notified. This inspection shall be documented.
 - 2. The Penn Arms SAGE model SL1 launcher is designated as another weapon to be used to deploy less lethal impact projectiles. The weapon is identified as having one barrel which is 37 mm in diameter and can only hold one round at a time. The design of the weapon is such that an officer cannot mistake this for a conventional shotgun or a conventional rifle. The SAGE SL1 used to deploy less lethal impact projectiles will be inspected by the armorer prior to being available for use. This inspection shall be documented.

- E. Electronic Control Device

The Advanced Taser, Model X26, is the designated less lethal electronic control device. The Taser will be distributed to qualified officers based upon availability. Officers who are assigned a Taser shall conduct daily inspections for signs of damage to the weapon and cartridges and ensure the device is in good working order and ready for deployment. A Taser and/or cartridge will be returned to the Firearms Training Team for inspection if a problem is found. Inspections will be documented.

VIII. Inspections

- A. Handguns and shotguns will be inspected by an armorer annually and inspections shall be documented. Any defective handguns and shotguns shall be replaced.
- B. Each supervisor will conduct monthly handgun and ammunition inspections and document it on a monthly inspection form.

- C. Before the inspection, all weapons will be unloaded and cleared at a clearing barrel(s). The firearm will have the slide locked to the rear to show an empty chamber. The firearm will be held at inspection arms. Nothing in this policy prohibits the supervisor from having the firearm disassembled into two components for a more detailed inspection; (1) the frame and (2) the slide (with the recoil spring guide and spring intact).
- D. Supervisors will ensure that all officers go to the clearing barrel(s) and reload their weapons after leaving the inspection area.
- E. Violations of any weapon and/or ammunition regulation discovered during the inspection will be corrected immediately. Supervisors will follow up on previously discovered violations of firearm and ammunition policies to ensure that corrective action has been successful.
- F. All violations will be documented. The violation at a minimum will be documented on the monthly inspection form along with any action taken to correct the violation.
- G. Each supervisor will conduct monthly ASP Tactical baton, OC inspections and document these inspections on a monthly inspection form. It shall be the supervisor's responsibility to ensure that any deficiencies in appearance or working condition are corrected.

VII. Exceptions

The nature of an officer's assignment may require exceptions to this directive, particularly as it relates to covert operations. The Chief of Police or his/her designee may grant exceptions to this policy when appropriate.

Michael Pristoop
Chief of Police

References	
1.	Accreditation Standards 1.2.2, 1.3.9, 1.3.10, 41.3.4, 53.1.1
2.	General Order C- 30 Patrol Rifle

Revision: This General Order replaces General Order C.2 Approved Weapons, Holsters and Ammunition dated October 2012.

ANNAPOLIS POLICE DEPARTMENT Off-duty Firearms Request					
TO: Chief FROM: VIA: OIC Firearms Training Unit DATE: SUBJECT: Off-duty Firearms Request					
I respectfully request to carry the firearm listed below as an off-duty weapon. The firearm meets the standards as set forth in the General Orders and is one of the approved firearms from the listed firearms.					
MAKE		MODEL		SERIAL #	
CALIBER		BARREL LENGTH			
Respectfully Submitted, _____ Officer's Signature					
On _____, I personally inspected the above listed firearm for safety. The firearm is an approved firearm and meets or exceeds the safety standards as set forth in the General Order. _____ Armorer					
On _____, I personally observed the above officer qualify with the above listed firearm. His/her qualification score was _____ and the course of fire was the approved firearms qualification course. _____ Range Officer					
<input type="checkbox"/> Recommend Approval		<input type="checkbox"/> Recommend Denial		_____ OIC Firearms Training Unit	
<input type="checkbox"/> Request Approved		<input type="checkbox"/> Request Denied		_____ Chief of Police	

Annapolis Police Department
Approved A.S.E.T. Firearms List
Revised April 2007

1. **Penn Arms** 37 mm- Sage Model SL6, Serial # M1118 and Sage SL1, Serial # S0426
Ammunition - 37 less lethal rounds SAGE International KO1, KO1LE, K03OC and KO3CS.
3. **Remington** 700 Police Sniper Special, Serial Number D6830162
Ammunition - 308 caliber Remington, Federal or Winchester.
4. **Remington** 700 Police Sniper Special, Serial Number C6791078
Ammunition - 308 caliber Remington, Federal or Winchester.
5. **Remington** 12 gauge shotgun with folding stock magazine extension - Model 870, Serial #V216156V
Ammunition - Remington, Federal or Winchester Tactical Double .00 Buck 9 pellets or slug rounds.
6. **Remington** 12 gauge shotgun with folding stock magazine extension - Model 870, Serial #V217730V
Ammunition - Remington, Federal or Winchester Tactical Double .00 Buck 9 pellets or slug rounds.
7. **Remington** 12 gauge shotgun - Model 870, Serial #W948492M (with breaching device)
Ammunition - Avons 275 grain Lock & Hinge, Avons 420 Grain Heavy Lock & Hinge and Clayvon 365 Grain All Lock & Hinge.
8. **Beretta** PM -12/SMG, Serial # F38197
Ammunition -Federal 9mm 124 Grain Hydra-shok Jacketed Hollow point.
9. **Beretta** PM -12/SMG, Serial # F37838
Ammunition -Federal 9mm 124 Grain Hydra-shok Jacketed Hollow point.
10. **Colt** 9 mm Rifle - Model PK, Serial #002097
Ammunition - Federal 9mm 124 Grain Hydra-shock Jacketed Hollow Point.
11. **Colt** AR15 223 Caliber - Assault Model PK Serial #154669
Ammunition - Federal, Winchester or Blackhills, 55 grain soft point.
12. **Colt** M16A1 - Model US Government issue automatic, Serial #5355432
Ammunition - Federal, Winchester or Blackhills, 55 grain soft point.
13. **H & K** 9mm SMG - Model MP5/SD, Serial #63-104513
Ammunition -Federal 9mm 124 Grain Hydra-shok Jacketed Hollow point.

14. **H & K** 9mm SMG - Model MP5/SD, Serial #63-104152
Ammunition -Federal 9mm 124 Grain Hydra-shok Jacketed Hollow point
15. **H & R** M14 - Model M14 308 Simi/full automatic rifle, Serial #1576490
Ammunition - Federal, Winchester or Blackhills 308 caliber 165 Grain Boat Tail Hollow point or 165 Grain soft point.
16. **H & R** M14 - Model M14 308 Simi/full automatic rifle, Serial #958567
Ammunition - Federal, Winchester or Blackhills 308 caliber 165 Grain Boat Tail Hollow point or 165 Grain Soft point.
17. **Springfield Armory** - Model M14 Simi/full automatic rifle, Serial #535316
Ammunition - Federal, Winchester or Blackhills 308 caliber 165 Grain Boat Tail Hollow point or 165 Grain Soft point.